

CITY OF STRONGSVILLE JOB DESCRIPTION

JOB TITLE: PART TIME FITNESS ATTENDANT

DEPARTMENT: RECREATION CENTER

REPORTS TO: FITNESS SUPERVISOR

POSITION SUMMARY

Under the direct supervision of the Fitness Supervisor the Fitness Attendant is responsible for exercise floor coverage, equipment cleanliness/preventive maintenance, cleaning and monitoring of fitness areas, policy enforcement, and delivering excellent customer service at all times.

DUTIES AND RESPONSIBILITIES

1. Smile and welcome all members and guests, and ensure they feel comfortable within the building. Answer questions and provide direction to those in need.
2. Make regular rounds of exercise floor (including weight room, cardio) in an effort to assist members and guests with any exercise-related issues or questions they may have. All members must be approached regardless of whether they appear to need assistance or not.
3. Clean and sanitize equipment, refill solution bottles and paper towels, empty trash as needed, and straighten and organize free weight areas. Monitor and assess equipment for malfunction, place proper signs, when necessary, and notify Fitness Supervisor of issues, (complete Fitness Repair Request form), in a timely manner.
4. Become knowledgeable and proficient in all club rules, regulations, and policies and enforce when applicable.
5. Be knowledgeable about all group exercise classes, personal training programs, and special events.
6. Maintain a minimum of 15 hours per pay period (2 weeks).
7. In all ways and at all times, provide exceptional customer service to our members
8. Maintain responsibility for on-going positive communications with all peers, superiors, and employees and adhere to all Strongsville Recreation employee policies.
9. Assume other duties and projects as assigned.