

CITY OF STRONGSVILLE, OHIO

ORDINANCE NO. 2017 – 082

By: Mayor Perciak and Mr. Schonhut

**AN ORDINANCE REQUESTING PARTICIPATION IN OHIO DEPARTMENT OF ADMINISTRATIVE SERVICES CONTRACTS FOR THE REPLACEMENT AND LEASE OF THREE UPGRADED COPIERS INCLUDING ACCESSORIES, FOR USE BY VARIOUS DEPARTMENTS OF THE CITY; AUTHORIZING THE MAYOR AND THE DIRECTOR OF FINANCE TO DO ALL THINGS NECESSARY TO ENTER INTO AGREEMENTS IN CONNECTION THEREWITH; AND DECLARING AN EMERGENCY.**

WHEREAS, the City's Director of Communication & Technology has determined and recommended that it would be in the City's best interest to replace three (3) existing copiers on lease to the City with three (3) new, upgraded copier units; and

WHEREAS, the leases with another leasing company for the three (3) existing copiers will be expiring, and notice will be given that the machines will be returned; and

WHEREAS, Ohio Revised Code Section 5513.01(B) provides the opportunity for counties, townships and municipal corporations to participate in contracts of the Ohio Department of Administrative Services for the purchase of machinery, materials, supplies or other articles; and

WHEREAS, based upon recommendation of the City's Director of Communication & Technology, this Council wishes to take advantage of that opportunity in connection with the replacement and lease of three (3) new upgraded Ricoh copiers, including accessories (Schedule No. 800310, Index No. STS-096) for use by the City of Strongsville Dispatch Center, the City's Fire Station No. 4 and the Mayor's administrative offices.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF STRONGSVILLE, COUNTY OF CUYAHOGA AND STATE OF OHIO:

**Section 1.** That the Mayor be and is hereby authorized and directed to request authority in the name of the City of Strongsville to participate in the Ohio Department of Administrative Services contracts which the Department has entered into pursuant to Revised Code Section 5513.01(B) with **AMERICAN COPY EQUIPMENT, INC. dba ACE** for the replacement and lease of three (3) new upgraded copiers, including accessories, for a 48-month period commencing in or about May of 2017, and for use by various departments of the City in the total amount of \$472.66 per month, as set

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forth on the proposals attached hereto as Exhibit "A", which are incorporated herein by reference.

**Section 2.** That the City of Strongsville hereby agrees to be bound by the terms and conditions prescribed by the Director of Administrative Services for such purchases by lease and to directly pay the vendor, under each such contract of the Ohio Department of Administrative Services in which the City participates for items it receives pursuant to the contract.

**Section 3.** That the Mayor and Director of Finance be and are hereby authorized to enter into and execute such agreements and documents as may be necessary to participate in the Ohio Department of Administrative Services Cooperative Purchasing Program.

**Section 4.** That the funds for the purpose of such leases have been appropriated for 2017 and shall be paid for each year from the General Fund and the Fire Levy Fund; and the Director of Finance be and is hereby authorized and directed to issue the City's warrants in accordance with the terms and conditions of such lease agreements.

**Section 5.** That it is found and determined that all formal actions of this Council concerning and relating to the adoption of this Ordinance were adopted in an open meeting of this Council; and that all deliberations of this Council, and any of its committees, that resulted in such formal action were in meetings open to the public in compliance with all legal requirements.

**Section 6.** That this Ordinance is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, property, health, safety and welfare, and for the further reason that it is immediately necessary to participate in the purchase of such copiers and appurtenances in order to upgrade City technology capabilities, maintain continuity and improve the operation of the various departments of the City, and conserve public funds. Therefore, provided this Ordinance receives the affirmative vote of two-thirds of all members elected to Council it shall take effect and be in force immediately upon its passage and approval by the Mayor, otherwise from and after the earliest period allowed by law.

  
\_\_\_\_\_  
President of Council

Approved:   
\_\_\_\_\_  
Mayor

Date Passed: May 15, 2017

Date Approved: May 16, 2017

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	<u>Yea</u>	<u>Nay</u>
Carbone	<u>✓</u>	_____
Daymut	<u>✓</u>	_____
DeMio	<u>✓</u>	_____
Dooner	<u>✓</u>	_____
Schonhut	<u>✓</u>	_____
Short	<u>✓</u>	_____
Southworth	<u>✓</u>	_____

Attest: *Catherine Meneel*  
 Assistant Clerk of Council

ORD. No. 2017-082 Amended: \_\_\_\_\_  
 1st Rdg. 05/15/17 Ref: \_\_\_\_\_  
 2nd Rdg. suspended Ref: \_\_\_\_\_  
 3rd Rdg. suspended Ref: \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 Pub Hrg. \_\_\_\_\_ Ref: \_\_\_\_\_  
 Adopted: 05/15/17 Defeated: \_\_\_\_\_

*Investment Pricing Prepared Exclusively for:*  
**City of Strongsville**  
**(Dispatch)**  
 April 25, 2017

<b>Model</b>	<b>48 Month FMV Lease</b>
<b>(1) Ricoh MPC2004SPF Digital Color Copier/Printer/Scanner/FAX</b> <i>(20 ppm black &amp; white and color)</i>	\$104.20

***System Complete With...***

- **100 Sheet Document Feeder**
- **Smart Operational Panel**
- **Two Standard 550 Sheet Paper Drawers**
- 100 Sheet Bypass Tray
- **Handicap Accessible LCD**
- **500 Sheet Internal Finisher-Stapler**
- Automatic Duplexing
- **2 GB RAM Memory**
- **250 GB Hard Drive**
- 10.1-inch Color LCD
- **Motion Sensor Activation**
- Cardstock-Envelope Capabilities
- Supports 300 g/m Paper Weight
- Automatic Reduction and Enlargement
- 1200 x 1200 dpi Resolution
- 1,000 User Codes
- User Authentication
- Digitally Signed PDF Capabilities
- **HDD Encryption & DOSS**
- Network Printer & Color Scanner Interface
- **Scan to Folder & Scan to E-mail Capabilities**
- **USB Scan/Print Capabilities**
- **Mobile Print Capabilities**
- **Facsimile Interface**
- **Cabinet**

**Service and Supplies**

To be billed at .005 per black & white impression and .04 per color impression.  
 Includes 100% service, parts, labor, toner, and developer.





*Investment Pricing Prepared Exclusively for:*  
**City of Strongsville**  
 (Fire Station #4 - Option 2)  
 May 1, 2017

<i>Model</i>	<i>48 Month FMV Lease</i>
<b>(1) MPC3004SPF Digital Color Copier/Printer/Scanner/FAX</b> <i>(30 ppm black &amp; white and color)</i>	\$173.53

***System Complete With...***

- **220 Sheet Single Pass Document Feeder**
- **Smart Operational Panel**
- **Two Standard 550 Sheet Paper Drawers**
- 100 Sheet Bypass Tray
- **Handicap Accessible LCD**
- **1,000 Sheet External Finisher-Stapler**
- **2-3 Hole Punch**
- Automatic Duplexing
- **2 GB RAM Memory**
- **320 GB Hard Drive**
- 10.1-inch Color LCD
- **Motion Sensor Activation**
- Cardstock-Envelope Capabilities
- Supports 300 g/m Paper Weight
- Automatic Reduction and Enlargement
- 1200 x 1200 dpi Resolution
- 1,000 User Codes
- User Authentication
- Digitally Signed PDF Capabilities
- **HDD Encryption & DOSS**
- Network Printer & Color Scanner Interface
- **Scan to Folder & Scan to E-mail Capabilities**
- **USB Scan/Print Capabilities**
- **Mobile Print Capabilities**
- **Facsimile Interface**
- **Cabinet**

**Service and Supplies**

To be billed at .004 per black & white impression and .04 per color impression.  
 Includes 100% service, parts, labor, toner, and developer.

*Investment Pricing Prepared Exclusively for:*  
**City of Strongsville**  
 (Mayor's Wing)  
 May 1, 2017

<i>Model</i>	<i>48 Month FMV Lease</i>
<b>(1) MPC3504SPF Digital Color Copier/Printer/Scanner/FAX</b> <i>(35 ppm black &amp; white and color)</i>	\$194.93

***System Complete With...***

- **220 Sheet Single Pass Document Feeder**
- **Smart Operational Panel**
- **Two Standard 550 Sheet Paper Drawers**
- 100 Sheet Bypass Tray
- **Handicap Accessible LCD**
- **1,000 Sheet External Finisher-Stapler**
- **2-3 Hole Punch**
- Automatic Duplexing
- **2 GB RAM Memory**
- **320 GB Hard Drive**
- 10.1-inch Color LCD
- **Motion Sensor Activation**
- Cardstock-Envelope Capabilities
- Supports 300 g/m Paper Weight
- Automatic Reduction and Enlargement
- 1200 x 1200 dpi Resolution
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- **USB Scan/Print Capabilities**
- **Mobile Print Capabilities**
- **Facsimile Interface**
- **Cabinet**

**Service and Supplies**

To be billed at .004 per black & white impression and .04 per color impression.  
 Includes 100% service, parts, labor, toner, and developer.