

CITY OF STRONGSVILLE
ARCHITECTURAL REVIEW BOARD APPLICATION
For Site Plan for Conditional Use

ARCHIECTURAL REVIEW BOARD: (Referral from Planning Commission)

ARB Application for a Conditional Use Permit, the following must be submitted two (2 weeks prior to a meeting.

Ten (10) sets of the following:

- An Architectural Review Board Application for site plan approval for a Conditional Use Permit.
- (10) Site Plans **(Folded)**.
- Patio Elevation Drawings (all four sides)
- (10)Landscaping Plan (with Legend) showing American and Scientific names. Call out caliper, (min.2 ½” caliper), height (6'-8') for trees and show quantity of each plant material.
- (10) Photometric Exterior Lighting Plans. These must be approved by the City's Lighting Consultant – Roger Zakrajsek along with Manufacturing Lighting Cut Sheets for all of the fixtures to be used on the building and in parking lot.
- **MATERIAL SAMPLES ARE TO BE BROUGHT TO THE MEETING**

If you have any further questions, please call Mitzi Anderson at 440/580-3166.

FORM A

City of Strongsville

ARCHITECTURAL REVIEW BOARD APPLICATION

Conditional Use Projects

Date of Application: _____

Project/Client Name: _____

Project Location Address: _____

Agent's Firm Name: _____

Agents Address: _____ City, State & Zip _____

Rep's Bus. Phone: _____ FAX _____

E-mail address: _____

Permanent Parcel No's Involved: _____ Zoning Classification _____

BUILDING MATERIALS & COLOR SCHEDULE:

Size of Structure: _____ **SF**

Roof:
Material _____
Color _____

Metal Standing Seam Roof:
Material _____
Color _____

Brick Masonry Units:
Material Type & Size

Concrete Masonry Units:
Material Type & Size

Colors:

Colors:

Mortar Color: _____

Mortar Color: _____

Trim (Windows - Doors):

Canopy/Facia/Siding Color/Color #

Glass: Clear _____ Tinted _____

Column Detail (if any):

Signage at This Time: Yes _____ No _____ **Attach Form C (Signage Info)**

NOTE: Bring All Sample Materials to the ARB Meeting and Colored Rendering of Project

FORM C
Revised 1/7/05

FEES \$25.00 per Sign _____

**CITY OF STRONGSVILLE
ARCHITECTURAL REVIEW BOARD APPLICATION**

SIGNAGE (Only) Application

Date of Application: _____

Client / Project Name: _____

Address: _____ City & State _____ ZIP: _____

Bus. Phone () _____ Cell Phone: _____

Shopping Plaza Name (if part of) _____

Permanent Parcel Nos. Involved: _____ Zoning Classification: _____

Property Owner's Signature: _____
(Required if part of a Master Building Sign Program)

Representative's Company Name: _____

Name of Rep: _____

Address: _____ City & State: _____ ZIP: _____

Rep's Bus Phone: () _____ FAX:() _____

E-mail address: _____

Building Size:

Frontage: _____ Width of Existing Unit Frontage (if part of a multi-tenant bldg.) : _____

Prop. Sign Height _____ Prop. Sign Width: _____ Total SF _____ Overall
Call out in feet plus any inches, not just inches. (Sample: 5'-9" x 14')

Is this a: New Sign _____ Reface: _____ Sign Program for Entire Bldg. _____
Revision to Master Sign Program _____

Boxed Wall Sign _____ Channel Letter Wall Sign _____ Ground _____ Pylon _____ Awning _____

Directional _____ Tenant ID Sign _____

Color of: Background _____ Color of Copy _____

Color(s) of Graphic(s): _____

Color of Trim _____ Color of Returns _____ Color of Raceway _____

Materials: (Check All that Apply):

Masonry _____ Wood _____ Plastic _____ Vinyl Letters: _____ Canvas: _____

Illumination: (Check One) Internal _____ External _____ Non-Illuminated _____

**CITY OF STRONGSVILLE
EXTERIOR LIGHTING CHECK LIST
COMMERCIAL & INDUSTRIAL**

Send documents directly to: Roger J. Zakrajsek, P.E.
8748 Brecksville Road
Brecksville, OH 44141
Phone: 440-526-3500 FAX: 440 526-3571

Project: _____

Project Location: _____

PPN: _____ Zoning Classification: _____

Property Owner's Name: _____

Contact Person's Name : _____ Phone _____

The following information shall be included with each outdoor lighting system that is submitted for approval to the City of Strongsville.

1. A photometric test report for each luminaire used to perform the lighting task.
2. Photometric data regarding luminaire brightness control (candela curves cut through the major fixture axis and through the maximum candela axis) or any additional supporting data that may indicate how candlepower is controlled by the luminaire.
3. Point-by-point foot candle values of the lighting plan layout on a maximum grid of 20' by 20'. The grid will extend beyond the property lines to demonstrate that the lighting system has been designed to prevent light trespass on the adjacent properties.
4. Catalog cuts that indicate the appearance, construction and features of the luminaires that are specified for the lighting system.

If any of the above items are not submitted, the submission will be rejected.

The lighting systems that are submitted should be designed using luminaries that incorporate glare shielding and are designated as cutoff type luminaries. Additional shielding shall be provided on luminaires in any area close to residential property to effectively eliminate lamp or reflector glare. (These additional shields may be omitted if it can be demonstrated that the shielding is inherent in the luminaire design).

IES recommended illumination values will be used for the design of each lighting system.

The use of large lamp sources (1000 watt) should be avoided, except in areas where high mounting heights (50 feet or more) have been approved in advance.

The lighting report must be approved at the time of ARB or prior to returning to the Planning Commission for final approval., so leave yourself enough time in securing the lighting plan recommendation.