

Trust the **experts** at the Event Center  
to provide **exceptional**  
service and value for your  
**special** day.

*Located in the  
heart of Strongsville,  
the Event Center is the  
ideal site for any occasion.*

Wedding Receptions ~ Rehearsal Dinners ~ Bridal Showers  
Special Occasions ~ Corporate Events

# Shrnfelt Event Center



18100 Royalton Road ~ Strongsville ~ [www.strongsville.org](http://www.strongsville.org)



440.580.3270

***The Ehrnfelt Event Center seats 200-400 people.  
Call 440-580-3270 for more information.***

***Smaller rooms are available for meetings, parties, showers and more.***

A **deposit** of \$300 is required within three days of the reservation to secure the rental agreement. Deposits are non-refundable.

**Full payment** is due two weeks prior to your rental date. Failure to do so will result in the cancellation of your reservation and forfeit of your deposit.

**Cancellations** must be made no less than two weeks in advance or a refund will not be granted.

**Alcohol** is only permitted in the Event Center. Alcohol is to be provided by the renter. If alcohol is being sold an alcohol permit is required.

A **security guard** is required for those serving alcohol. This will be arranged for you in cooperation with the Strongsville Police Department. The fee for the guard is \$35/hour (3 hour minimum).

An **after hours supervisor** may be needed if your rental exceeds the Center's normal business hours. You will be required to pay an additional charge for supervision, maintenance and utility costs.

**Caterers may use the kitchen** if the following conditions must be met: 1) your caterer must have a current vendors license [a copy must be supplied]; 2) your caterer must have a million dollar liability insurance policy with the City of Strongsville as second insured [a copy must be supplied]; 3) your caterer must provide a \$300 deposit in the form of a check or credit card; 4) the caterer must complete the kitchen checklist at the end of the event; and, 5) you the must pay the kitchen usage charge applied to your rental fee. Use of the kitchen includes use of the kitchen facilities; appliances; dinnerware, flatware, and glassware for 400 guests. The Strongsville Recreation Department reserves the right of refusal in regards to a caterer's access to the kitchen.

**Decorations** may be used within reason, without causing damage to walls, ceilings or other areas of the room. ABSOLUTELY NO TAPE CAN BE USED ON WALLS, CEILINGS or TABLES (i.e. table skirting with adhesive strips). Lit candles are permitted if candles have a glass globe or bowl. NO GLITTER OR CONFETTI permitted. All decorations must be cleaned up and removed from the premises at the end of your rental time or may result in loss of deposit.

**Smoking is prohibited.** In accordance with the State of Ohio, the Ehrnfelt Recreation & Senior Center is strictly a NON-smoking facility. In accordance with the City of Strongsville Ordinance, all city property's, including buildings are those surrounding areas, are to be tobacco free.

	<u>Hourly Rates (2 hour minimum)</u>		<u>Package Rates (12 hr block of time)</u>	
	Member	Non-Member	Member	Non-Member
	<b>Hourly Rates</b>			
Whole Center	\$125	\$150	\$1100	\$1400
Half Center	\$75	\$100	\$600	\$900
Concession Stand	\$60 flat rate	\$85 flat rate		
<b><u>Kitchen Use</u></b>	<b>Member</b>	<b>Non-Member</b>		
12 Hour Block (Flat Fee)	\$1500	\$1750		
Hourly Rate	\$150	\$175		