

CITY OF STRONGSVILLE, OHIO

ORDINANCE NO. 2016 – 190

By: Mr. Carbone and Mr. Schonhut

**AN ORDINANCE APPROVING AND AUTHORIZING THE FILING OF AN APPLICATION FOR FINANCIAL ASSISTANCE WITH THE CUYAHOGA COUNTY PLANNING COMMISSION UNDER THE YEAR 3 (2016) COMMUNITY MASTER PLAN UPDATE PROGRAM, AND DECLARING AN EMERGENCY.**

WHEREAS, a City's Master Plan outlines a community's vision for the future and then describes concrete, specific action steps community leaders can undertake to accomplish them; and

WHEREAS, the Cuyahoga County Planning Commission ("County Planning") awards professional planning services to eligible communities through a competitive application process; and

WHEREAS, the Cuyahoga County Council has allocated \$150,000.00 to the Community Master Plan Update Program; and

WHEREAS, in order to be eligible to be considered to receive the funding under this Program, a timely application must be filed and, therefore, the City is requesting authorization to apply for such funding.

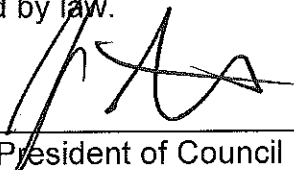
NOW THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF STRONGSVILLE, COUNTY OF CUYAHOGA, AND STATE OF OHIO:


**Section 1.** That this Council hereby approves and authorizes the submission of the application for financial assistance to the Cuyahoga County Planning Commission, for the Year 3 (2016) Community Master Plan Update Program, in the form on file with the City of Strongsville Clerk of Council's Office.

**Section 2.** That any funds required to meet the City's obligation under said application shall be appropriated and paid from the General Fund.

**Section 3.** That it is found and determined that all formal actions of this Council concerning and relating to the adoption of this Ordinance were adopted in an open meeting of this Council; and that all deliberations of this Council, and any of its committees, that resulted in such formal action were in meetings open to the public in compliance with all legal requirements.

**Section 4.** That this Ordinance is hereby declared to be an emergency measure immediately necessary for the preservation of the public peace, health, safety and welfare of the City, and for the further reason that it is immediately necessary to authorize the submission of such application for financial assistance in order to meet the application deadline to enable the City to be eligible to be considered for such funding. Therefore, provided this Ordinance receives the affirmative vote of two-thirds of all members elected to Council, it shall take effect and be in force immediately upon its passage and approval by the Mayor; otherwise from and after the earliest period allowed by law.

  
 \_\_\_\_\_  
 President of Council

Approved:   
 \_\_\_\_\_  
 Mayor

Date Passed: October 3, 2016

Date Approved: October 4, 2016

	<u>Yea</u>	<u>Nay</u>
Carbone	<input checked="" type="checkbox"/>	_____
Daymut	<input checked="" type="checkbox"/>	_____
DeMio	<input checked="" type="checkbox"/>	_____
Dooner	<input checked="" type="checkbox"/>	_____
Schonhut	<input checked="" type="checkbox"/>	_____
Short	<input checked="" type="checkbox"/>	_____
Southworth	<input checked="" type="checkbox"/>	_____

Attest:   
 \_\_\_\_\_  
 Clerk of Council

ORD. No. 2016-190 Amended: \_\_\_\_\_  
 1st Rdg. 10-3-16 Ref: \_\_\_\_\_  
 2nd Rdg. Suspended Ref: \_\_\_\_\_  
 3rd Rdg. Suspended Ref: \_\_\_\_\_

Pub Hrg. \_\_\_\_\_ Ref: \_\_\_\_\_  
 Adopted: 10-3-16 Defeated: \_\_\_\_\_



# County Planning

CUYAHOGA COUNTY  
PLANNING COMMISSION

2029 EAST 9TH ST, S-300  
CLEVELAND, OH 44115

216.443.3700  
COUNTYPLANNING.US

## Year 3 (2016) Community Master Plan Update Program APPLICATION GUIDE

**Applications Open: Friday, September 23, 2016**

### Background

The Cuyahoga County Planning Commission ("County Planning") awards professional planning services to eligible communities through a competitive application process. Communities that are eligible to apply include those that have no Master Plan, or those whose Master Plan is more than ten years old.

Eligible applicants can partner with eligible neighboring communities to create a Master Plan that would impact multiple jurisdictions. Only one application may be submitted per eligible community.

Cuyahoga County Council has allocated \$150,000 to the Community Master Plan Update Program for Year 3. The timeframe for awarded projects is from January 1, 2017, to June 30, 2018.

**Applications are due by 4:00 p.m. on Friday, November 4, 2016.**

All applications and any required attachments must be submitted in .pdf format via email to Annette Linden, Business Administrator [alinden@cuyahogacounty.us](mailto:alinden@cuyahogacounty.us).

**Please note that this is a competitive application process; only complete applications submitted on time will be considered.**

### Eligible Communities

Those communities eligible to apply for Round 3 (2016) are listed below:

- Bentleyville
- Brecksville
- Brooklyn
- Brooklyn Heights
- Chagrin Falls Township
- East Cleveland
- Garfield Heights
- Gates Mills
- Highland Heights
- Highland Hills
- Hunting Valley
- Linndale
- Lyndhurst
- Maple Heights
- Mayfield Heights
- Mayfield Village
- Middleburg Heights
- Moreland Hills
- North Randall
- Oakwood Village
- Parma
- Pepper Pike
- Seven Hills
- Shaker Heights
- Strongsville
- Valley View
- Walton Hills
- Westlake
- Woodmere

### **THRESHOLD CRITERIA**

Applications must meet the following threshold criteria to be considered:

1. The Applicant community has no Master Plan; or
2. The Applicant community has a Master Plan more than ten (10) years old; and
3. County Planning must receive the Application by the deadline stated above.

Please note that if any of the above threshold criteria are not met, the Application will not be considered.

### **REQUIRED ATTACHMENTS**

If applicable, a Cooperation Agreement between applying communities must be attached to the Application.

### **EVALUATION CRITERIA**

Applications for the Year 3 Master Plan Update Program can receive a maximum of **100 points**, as follows:

#### **PROJECT SUMMARY AND PLANNING NEED-50 points**

##### **(One (1) page maximum)**

The Project Summary should serve as a detailed synopsis of the project. Strong applications will describe the economic changes, demographic changes and land use changes taking place that necessitate the need for a Master Plan.

#### **REGIONAL APPROACH-25 points**

##### **(One (1) page maximum)**

The project's regional approach should describe how the Master Plan would promote regional collaboration and enhance the community's quality of place experience. Stronger applications will explain how the proposed Master Plan fits strategically with other development activities already planned and underway in the community and surrounding area.

#### **IMPLEMENTATION PLAN-25 points**

##### **(One (1) page maximum)**

The Implementation Plan should describe how the community(ies) intend(s) to implement the Master Plan recommendations. Stronger applications will explain how the recommendations of the plan will be implemented through commitment of funding, moving capital improvement projects forward, or zoning considerations.

Please direct all questions to James Sonnhalter, Manager, Planning Services at (216) 443-3713 or [jsonnhalter@cuyahogacounty.us](mailto:jsonnhalter@cuyahogacounty.us).



# County Planning

CUYAHOGA COUNTY  
PLANNING COMMISSION

2079 EAST 9TH ST, 5-300  
CLEVELAND, OH 44115

216.443.2700  
COUNTYPLANNING.US

## Year 3 (2016) Community Master Plan Update Program APPLICATION FOR PROFESSIONAL PLANNING SERVICES

**Applications Open: Friday, September 23, 2016**

**Application Deadline: Friday, November 4, 2016, by 4:00 p.m.**

Date of Application: \_\_\_\_\_

Applicant Community: \_\_\_\_\_

Estimated Cost of Master Plan Update: \$ \_\_\_\_\_

If joint application, list all co-applicants:  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Cooperation Agreement attached:  Yes  No  Not Applicable

Applicant Contact / Title: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_

Email: \_\_\_\_\_

Federal IRS Tax ID Number: \_\_\_\_\_

County Council District: \_\_\_\_\_

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**INTERNAL USE ONLY:** \_\_\_\_\_

Date Application Received / Initials

**PROJECT SUMMARY & NEED-50 POINTS**  
**(One (1) page maximum)**

**REGIONAL APPROACH-25 POINTS**  
**(One (1) page maximum)**

**IMPLEMENTATION PLAN-25 POINTS  
(One (1) page maximum)**



**APPLICANT CERTIFICATION**

I HEREBY CERTIFY that I have the authority to apply for professional planning assistance on behalf of the entity described herein, and that the information contained herein and attached hereto is true, complete and correct to the best of my knowledge.

IN WITNESS THEREOF, the undersigned, being duly authorized so to do, have signed this application.

City / Village: \_\_\_\_\_

Mayor / City Manager: \_\_\_\_\_  
Signature Date

Printed Name / Title: \_\_\_\_\_

Co-Applicants (if applicable):

City / Village:  
\_\_\_\_\_

City / Village:  
\_\_\_\_\_

Mayor / City Manager:  
\_\_\_\_\_  
Signature Date

Mayor / City Manager:  
\_\_\_\_\_  
Signature Date

Printed Name / Title:  
\_\_\_\_\_

Printed Name / Title:  
\_\_\_\_\_

(Attach additional pages if necessary)